



OVERVIEW AND SCRUTINY COMMITTEE

Wednesday, 22nd January, 2014

7.00 pm

Town Hall, Watford

Publication date: 14 January 2014

CONTACT

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Sandra Hancock in Democracy and Governance on 01923 278377 or by email to legalanddemocratic@watford.gov.uk .

Welcome to this meeting. We hope you find these notes useful.

ACCESS

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Visitors may park in the staff car park after 4.00 p.m. and before 7.00 a.m. This is a Pay and Display car park; the current charge is £1.50 per visit.

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MINUTES

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RECORDING OF MEETINGS

An audio recording may be taken at this meeting for administrative purposes only.

COMMITTEE MEMBERSHIP

Councillor K Collett (Chair)

Councillor A Khan (Vice-Chair)

Councillors J Aron, N Bell, S Greenslade, K Hastrick, S Johnson, A Lovejoy and R Martins

AGENDA

PART A - OPEN TO THE PUBLIC

1. APOLOGIES FOR ABSENCE/COMMITTEE MEMBERSHIP

2. DISCLOSURE OF INTERESTS (IF ANY)

3. MINUTES

The minutes of the meeting held on 28 November 2013 to be submitted and signed. *(All minutes are available on the Council's website.)*

4. PREVIOUS REVIEW UPDATE: WATFORD COMMUNITY HOUSING TRUST
(Pages 1 - 10)

The Chief Executive from Watford Community Housing Trust will be attending the meeting to update the Scrutiny Committee on the Housing Trust's responses to the Task Group's recommendations. The latest update from the Housing Trust is attached.

The Task Group's final report was presented to Cabinet on 2 December 2013 and the minutes of the meeting are attached as Appendix 1 for the Scrutiny Committee's information.

5. OUTSTANDING ACTIONS AND QUESTIONS (Pages 11 - 16)

The Scrutiny Committee is asked to review the outstanding actions and questions from previous meetings.

6. EXECUTIVE DECISION PROGRESS REPORT (Pages 17 - 28)

The Scrutiny Committee is asked to review the latest edition of the Executive Decision Progress Report and consider whether any further information is required.

7. HERTFORDSHIRE COUNTY COUNCIL'S HEALTH SCRUTINY COMMITTEE

Councillor Martins, the Council's appointed representative to the County Council's Health Scrutiny Committee to provide an update.

Scrutiny Panels and Task Groups

8. BUDGET PANEL

Since the last Overview and Scrutiny Committee, Budget Panel has met on the following occasion –

- Wednesday 15 January 2014

The minutes will be available on the Council's website –
www.watford.gov.uk/budgetscrutiny

The Chair of Budget Panel to provide an update to the Scrutiny Committee.

9. OUTSOURCED SERVICES SCRUTINY PANEL

There have been no meetings of the Outsourced Services Scrutiny Panel since Overview and Scrutiny Committee's last meeting.

10. COMMUNITY SAFETY PARTNERSHIP TASK GROUP

Since the last Overview and Scrutiny Committee, the Community Safety Task Group has met on the following occasion –

- 3 December 2013

The minutes are available on the Council's website -
<http://watford.moderngov.co.uk/ieListMeetings.aspx?CommitteeId=209>

The Chair of the Community Safety Partnership Task Group to provide an update to the Scrutiny Committee.

11. DATES OF NEXT MEETINGS

- Thursday 6 February 2014 (For call-in only)
- Thursday 6 March 2014
- Thursday 27 March 2014 (For call-in only)

Review Update (Follow up)

Review:	Watford Community Housing Trust
Committee/Task Group:	Watford Community Housing Trust Task Group
Committee/Task Group Chair:	Councillor Asif Khan
Final report published:	26 September 2013
Housing Trust's initial response:	Received by email 30 October 2013 and by post 4 November 2013
Cabinet response:	2 December 2013 – Recommendations endorsed
Scrutiny consideration of response:	28 November 2013

Communication

Recommendation 1:	All new tenants should be visited by an officer of the Trust to ensure that they are satisfied with their living arrangements.
Housing Trust's initial response:	This is currently undertaken by staff. If there have been individual problems, please make us aware of the case(s) and we will investigate.
Latest update:	Councillors are asked to provide information on individual cases, as necessary.

Recommendation 2:	To inform residents that their neighbourhood teams are available to clarify any issues.
Housing Trust's initial response::	This is undertaken on a regular basis via our quarterly newsletter, Gateway News.
Latest update:	See initial response.

Recommendation 3:	The handbook must be made more user-friendly, updated regularly and accessible to all residents.
Housing Trust's initial response::	We are currently in the process of reviewing our handbook and will take on board the comments made by the Task Group.
Latest update:	Draft handbook being discussed by Gateway Communication Group (note this is a group of tenants and residents) for re-issue in 2014/15.

Recommendation 4:	To improve clarity in presentation of bills sent to residents ensuring that all charges are clearly itemised.
Housing Trust's initial response::	As explained at the meeting there is a legal requirement to provide information in a prescribed format. However, we work with our residents in a number of ways to make these more meaningful. We signpost our residents to our staff and also other agencies for assistance if necessary.
Latest update:	See initial response.

Recommendation 5:	To provide a clear process for residents to query any charges with which they disagree.
Housing Trust's initial response::	We encourage customer feedback and any queries are dealt with via this process. Further details are available on request. If there have been individual problems, please make us aware of the case(s) and we will investigate.
Latest update:	See initial response.

Recommendation 6:	To reduce the waiting time for residents to an 'industry acceptable' service. The telephone should be answered within six rings.
Housing Trust's initial response:	As explained at the meeting we are currently reviewing the performance of our Customer Service Centre and this will be picked up as part of this process.
Latest update:	The review of our Customer Service Centre has produced an improvement plan which will be delivered through Q4 2013/14 to improve our service.

Recommendation 7:	A free phone number should be introduced for residents to call the Trust.
Housing Trust's initial response:	This is already in place, the number is 0800 218 2247.
Latest update:	See initial response.

Recommendation 8:	The Trust website must be updated daily to ensure its contact details are current.
Housing Trust's initial response:	Noted
Latest update:	See initial response.

Recommendation 9:	The Trust website must reflect the needs of its tenants and its aims and strategies.
Housing Trust's initial response:	The current website was procured with a team made up of staff and tenants. There is no plan to replace the current website.
Latest update:	See initial response.

Recommendation 10:	Staff who communicate with residents must have regular training.
Housing Trust's initial response:	As noted in our recent Investors in People Gold accreditation we have a committed and well-trained staff team. We continue to provide training to our staff as necessary.
Latest update:	See initial response.

Recommendation 11:	A clear process needs to be put in place where vulnerable residents are recognised and services provided to them to meet their individual needs.
Housing Trust's initial response:	We have undertaken a significant amount of work on the profile of our tenants and are aware of the support needs of a number of tenants. We tailor our services as necessary.
Latest update:	See initial response.

Recommendation 12:	The process to communicate with vulnerable residents must be clear. Staff should be proactive in dealing with vulnerable residents.
Housing Trust's initial response:	See 10 and 11 above.
Latest update:	See initial response.

Service Charges

Recommendation 13:	Service Charges must be constantly reviewed.
Housing Trust's initial response:	Already in place.
Latest update:	See initial response.

Recommendation 14:	Service Charges should be itemised for each individual property and items clearly defined.
Housing Trust's initial response:	Already in place.
Latest update:	See initial response.

Repairs

Recommendation 15:	The 'first time' satisfaction rate must be increased substantially.
Housing Trust's initial response:	As explained at the meeting this is one of our "Top 5 KPIs" and the direction is positive.
Latest update:	Various operational enhancements are being introduced to improve performance.

Recommendation 16:	A much more vigorous monitoring of contractors by managers must be undertaken.
Housing Trust's initial response:	Our new Organisation structure ensures this now takes place.
Latest update:	Robust contractor reviews are being maintained.

Recommendation 17:	Residents to be positively encouraged to return satisfaction surveys.
Housing Trust's initial response:	Noted although as we are sure members are aware it is difficult to get people to complete surveys.
Latest update:	A project is being undertaken to launch a new repairs survey commencing April 2014. (Repairs and the way they are delivered are of course major priority for our customer) The project will look at ways in which we can encourage residents to return them including use of prize draws & whether e-mail approach can improve return rates.

Recommendation 18:	The Trust must be much more accountable to its residents and stakeholders.
Housing Trust's initial response:	Noted, however the Board and membership have agreed our Business Plan 2012 -2017, which clearly states our 4 corporate objectives.
Latest update:	See initial response.

Performance

Recommendation 19:	The Trust should demonstrate to tenants that they are working towards joining the top quartile group of its peers.
Housing Trust's initial response:	As indicated at the meeting, the Trust is working on its Top 5 KPIs.
Latest update:	See initial response.

Recommendation 20:	The Trust should reaffirm its commitment that the development of 500 new homes in the areas of Watford and Three Rivers by 2016 is a main objective of its business plan.
Housing Trust's initial response:	One of the Trust's Corporate Objectives is to deliver 500 new homes by 2017.
Latest update:	The commitment remains unchanged and a potential pipeline of 1,250 will ensure the delivery.

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CABINET

2 December 2013

Present:

Mayor Dorothy Thornhill	(Strategic partnerships/external relationships and community safety)
Cllr D Scudder	(Deputy Mayor and Portfolio Holder for Strategy & Client Services.
Cllr Crout	(Community & Customer Services Portfolio Holder)
Cllr Sharpe	(Regeneration & Development Portfolio Holder)
Cllr Watkin	(Democracy & Governance Portfolio Holder)

Also present:

Councillors Bell, Khan and Turmaine

Officers:

- Managing Director
- Head of Democracy & Governance
- Head of Community & Customer Services
- Head of Corporate Strategy & Client Services
- Facilities Management Section Head
- Transport & Infrastructure Section Head
- Corporate & External Communications Section Head
- Client Manager – Waste & recycling
- Traffic Engineer – Regeneration & Development
- Democratic Services Manager

45 WATFORD COMMUNITY HOUSING TRUST

Cabinet received the final report of the Watford Community Housing Trust Task Group and the Trust's initial response to the recommendations.

The Mayor opened the discussion by commenting on the improvements made in scrutiny generally and the fact that it was finally beginning to make a difference. She invited Councillor Khan, Chair of the Task Group, to introduce the report.

Councillor Khan explained that the task group had operated on a non political basis and all councillors had taken an active part. The review had been resident led using different methods of interaction and resulting in good levels of feedback.

Whilst it was accepted that the Trust did very good work across Watford, residents considered that there were some areas needing improvement including communication, service charges, repairs and performance. Some responses to the recommendations had

already been received from the Trust and some changes made. The Chair and Chief Executive of the Trust would also be attending the meeting of the Task Group in January.

In response to a question from Councillor Crout regarding the type and level of consultation, Councillor Khan said they had emailed chairs of residents' associations, knocked on doors and carried out surveys. They had then identified emerging patterns in the results.

Councillor Crout commented that the feedback had not been included in the report and the Mayor asked whether they had taken account of the Trust's own consultation. Councillor Khan explained that they had looked at the Trust's Key Performance Indicators and priorities. The Trust had, in fact, thanked the Task Group for some of the additional issues it had identified. In response to a further comment by Councillor Crout regarding the Trust's community involvement, Councillor Khan said that the Task Group's view was that the Trust should be giving greater priority to the management of buildings, including quality of repairs and satisfaction levels and also to Landlord elements.

Councillor Crout asked how the Trust saw its relationship with councillors. Councillor Khan responded that there was currently a working relationship but it needed to be developed into more of a partnership. His view was that it was sometimes seen as adversarial. Councillor Crout endorsed this view and said that it would be interesting to hear the views of the Chief Executive and Chairman when they attended the meeting in January.

The Mayor added that residents should only come to councillors as a last resort who would then act as advocates and champions on their behalf. She advised Councillor Crout to pick up residual issues with Councillor Khan and that the situation be kept under regular review. She added that more use should also be made of the Council's Members on the Trust Board.

Councillor Crout asked Councillor Khan to convey his thanks to the Task Group for a carrying out a thorough review.

RESOLVED

1. that Cabinet's comments be noted and conveyed back to Overview & Scrutiny Committee.
2. that the recommendations in the report be endorsed.

ACTION: Committee & Scrutiny Officer

Overview and Scrutiny Committee - Outstanding Actions and questions

Action to be carried out	Responsibility	Committee Date	Deadline	Comments/officer	
Outstanding actions and questions					
WP 8	Following on from the Drug and Alcohol Treatment briefing for Members, the information sheet from Spectrum to be provided to all Councillors.	Committee and Scrutiny Officer / Committee and Scrutiny Support Officer	28 November 2013	January 2014	The presentations given by Hertfordshire County Council and Spectrum and a statistical overview from the County Council were circulated to all Councillors on 12 December 2013.
PR 7	Information about the County Council's Nationality Checking Service to be circulated to Members' through the Members' Bulletin and an article to be included in 'About Watford' in order to reach the wider community.	Commissioning Manager / Head of Corporate Strategy and Client Services	28 November 2013	January 2014	Officers are currently compiling the information and will be including information in the February edition of the Members' Bulletin. An article is being drafted for About Watford.
Performance Report					
PI 36	<u>CCS9 – CSC Service levels</u> What is the average speed of response for calls to the Council?	Committee and Scrutiny Officer / Partnerships and Performance Section Head	28 November 2013	January 2014	The Customer Services Section Head has advised that the average speed of answer for calls routed via the Customer Service Centre and Netcall is 23 seconds. (Based on data from 1 August 2013 to 1 January 2014.) Netcall is the voice activated telephony system introduced by the Council on 1 August 2013.

Action to be carried out		Responsibility	Committee Date	Deadline	Comments/officer
PI 37	The Scrutiny Committee to review some of the performance data in more depth	Partnerships and Performance Section Head (in consultation with the Chair)	28 November 2013	Ongoing	To be included in future agendas.
Housing Benefit update					
HB 3	Revenues and Benefits staff to be informed that their work is appreciated by Members.	Shared Director of Finance / Interim Head of Revenues and Benefits	28 November 2013	December 2013	Staff were all informed at a floor meeting before Christmas.
HB 4	An article to be placed in the Members' Bulletin highlighting the support and advice available to the public if they are experiencing financial difficulties.	Interim Head of Revenues and Benefits / Shared Director of Finance	28 November 2013	January 2014	An article has been sent to the Member Development and Civic Events Officer for inclusion in the January edition of the Members' Bulletin.
HB 5	Further update to be presented to Overview and Scrutiny Committee at its March meeting.	Interim Head of Revenues and Benefits / Shared Director of Finance	28 November 2013	March 2014	To be included on the March agenda.
Affordable Housing Review					
AHR 8	Recommendation 2 – piecemeal developments and Section 106 obligations – to be further reviewed in two year's time	Committee and Scrutiny Officer	21 November 2012	November 2014	Added to rolling work programme

Action to be carried out		Responsibility	Committee Date	Deadline	Comments/officer
Previous Reviews Updates					
PR 9	<u>Voluntary and Commissioning Sector Commissioning Framework</u> A further review of the Small Grants Fund to be carried out in one year.	Commissioning Manager	25 July 2013	July 2014	Added to rolling work programme
PR 10	<u>Watford Community Housing Trust</u> Scrutiny Committee to prepare questions for the Housing Trust's visit to Overview and Scrutiny Committee in January	All Members of Overview and Scrutiny Committee	28 November 2013	January 2014	The Scrutiny Committee has compiled sample questions for the Chief Executive from the Housing Trust on her visit to the Scrutiny Committee.
HCC Health Scrutiny Committee					
HSC 3	A written update to be provided	Councillor Martins	28 November 2013	January 2014	To be completed.
Watford Community Housing Trust Task Group					
HT 4	Ask the Housing Trust's Chief Executive and Chair of the Board to come to a meeting in three months time to provide a formal response to the recommendations.	Committee and Scrutiny Officer	26 September 2013	January 2014	The Housing Trust's Chief Executive has accepted an invitation to attend Overview and Scrutiny Committee's meeting in January. An update has been included elsewhere on this agenda.

Action to be carried out		Responsibility	Committee Date	Deadline	Comments/officer
Budget Panel					
BP 2	Overview and Scrutiny Committee to be provided with the comparative data about the cost of parking permits, previously presented to Budget Panel.	Committee and Scrutiny Officer	28 November 2013	January 2014	This information was circulated to the Scrutiny Committee on 7 January 2014 and is attached as Appendix 1 to this update.
Outsourced Services Scrutiny Panel					
OS 4	The Head of Democracy and Governance to be informed of Members' concerns regarding the capacity of Outsourced Services Scrutiny Panel to carry out its work.	Chair of Overview and Scrutiny Committee / Committee and Scrutiny Officer	28 November 2013	January 2014	To be completed. The Chair of the Scrutiny Panel is aware of the Scrutiny Committee's views.

RESIDENTS PARKING PERMIT CHARGES 2012/13

TOWN	1 st permit	2 nd permit	3 rd permit	4 th permit
Aylesbury*	£50	£100		
Baldock	£84	£84	£84	£84
Basildon	£26	£26	£26	
Bedford	£25	£73	£94	
Bishops S'ford	£35 (£36)	£70 (£72)		
Borehamwood	£15	£30	£60	£90
Brentwood	£34	£34		
Bushey	£15	£30	£60	£90
Chelmsford	£23	£23		
Chorleywood	£44	£44		
Dunstable	£50 (£10)	£70	£90	
Harpenden	£30	£60	£135	
Hemel H'stead	£25	£40		
Hertford	£35 (£36)	£70 (£72)		
Hitchin	£84	£84	£84	£84
Letchworth	£84	£84	£84	£84
Luton	£29 (£48)	£29 (£48)	£29 (£48)	
Radlett	£15	£30	£60	£90
Rickmansworth	£50	£100		
Royston	£76 (£84)	£76 (£84)	£76 (£84)	£76 (£84)
St Albans	£38	£132	£288	
Watford	£20 (£22)	£40 (£52)		

The above document was provided to Budget Panel for its meeting on 27 November 2012.

The cost of parking permits for 2013/14 are shown in brackets if there have been any changes from the previous year.

* It has not been possible to find out the current cost of parking permits in Aylesbury.

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Watford Borough Council

Executive Decision Progress Report

May 2013 – May 2014

Contact Officer: Sandra Hancock
Committee and Scrutiny Officer

Telephone: 01923 278377

Email: legalanddemocratic@watford.gov.uk

All officer decisions relating to Traffic Regulation Orders and other Borough Council Highways matters are available on the Council's website – <http://watford.moderngov.co.uk/mgDelegatedDecisions.aspx?bcr=1>

Decision	Department	Decision maker	Date Key Decision to be taken (as shown on the Notice of Executive Decisions)	Status
Appointment of Ground Control Ltd after a PQQ and ITT procurement process for the Watford Parks Improvement Programme (Part B)	Community Services	Head of Community Services	June 2013	Key decision This decision was taken in private due to the content of the report. It is covered by Paragraph 3, Schedule 12A, as it included financially and commercially sensitive information as part of the procurement process. Approved by the Head of Community Services on 20 June 2013 Not called in
To consider the 2012-2013 Financial Outturn for the Authority	Finance	Cabinet	July 2013	Key decision Agreed by Cabinet on 8 July 2013 Not called in
Revised Medium Term Financial Strategy 2013-2017	Finance	Cabinet	July 2013	Key decision Agreed by Cabinet on 8 July 2013 Not called in
New Watford Market Update	Legal and Property Services	Cabinet	July 2013	Key decision Agreed by Cabinet on 8 July 2013 Not called in

Decision	Department	Decision maker	Date Key Decision to be taken (as shown on the Notice of Executive Decisions)	Status
Future delivery of Building Control service	Planning	Cabinet	July 2013	Key decision Agreed by Cabinet on 8 July 2013 Not called in
Approval of the Conservation Areas Management Plan	Planning	Cabinet	July 2013	Key decision Agreed by Cabinet on 8 July 2013 Not called in
Agree to take forward a Compulsory Purchase Order to deliver the Watford Health Campus and associated road infrastructure (Part A)	Corporate Management	Cabinet	July 2013	Key decision Agreed by Cabinet on 8 July 2013 Not called in
Agree to take forward a Compulsory Purchase Order to deliver the Watford Health Campus and associated road infrastructure (Part B)	Corporate Management	Cabinet	July 2013	Key decision This decision was taken in private due to the content of the report. It is covered by Paragraph 3, Schedule 12A, as it included financial information relating to compensation and negotiation with interested parties. Agreed by Cabinet on 8 July 2013 Not called in

Decision	Department	Decision maker	Date Key Decision to be taken (as shown on the Notice of Executive Decisions)	Status
To approve the waste collection policy for Watford	Environmental Services	Cabinet	July 2013	Key decision In accordance with the Access to Information Procedure Rule 15 the Chair of Overview and Scrutiny Committee was notified. Agreed by Cabinet on 8 July 2013 Not called in
Revocation of out of date Supplementary Planning documents	Planning	Cabinet	N/A	Non-key decision Agreed by Cabinet on 8 July 2013 Not called in
Streetscape design guide	Planning	Cabinet	N/A	Non-key decision Agreed by Cabinet on 8 July 2013 Not called in
Watford Credit Union loan guarantee scheme	Community Services	Cabinet	N/A	Non-key decision Agreed by Cabinet on 8 July 2013 Not called in
Strategic Flood Risk Assessment – Level 2	Regeneration and Development	Managing Director	N/A	Non-key decision Agreed by Managing Director on 5 August 2013. Noted by Cabinet on 7 October 2013

Decision	Department	Decision maker	Date Key Decision to be taken (as shown on the Notice of Executive Decisions)	Status
Awarding 5 year contract for the provision of CCTV monitoring staff	Regeneration and Development	Head of Regeneration and Development	August 2013	Key decision This decision was taken in private due to the content of the report. It is covered by Paragraph 3, Schedule 12A, as it included commercially sensitive information within the evaluation report. Agreed by Head of Regeneration and Development on 9 August 2013 Not called in
Authorisation to formally advertise inviting representations in relation to proposals for the introduction of parking controls for various roads within Watford	Regeneration and Development	Head of Regeneration and Development	September 2013	Key decision Agreed by Head of Regeneration and Development on 13 September 2013 Not called in
Memorandum of Understanding – Quality Bus Network Partnership	Regeneration and Development	Cabinet	September 2013	Decision taken by the Mayor on 29 August 2013.
Management of Disabled Parking Bays Task Group report	Democracy and Governance	Cabinet	N/A	Non-key decision Agreed by Cabinet on 7 October 2013 Not called in

Decision	Department	Decision maker	Date Key Decision to be taken (as shown on the Notice of Executive Decisions)	Status
To write off irrecoverable debts	Revenues and Benefits	Cabinet	October 2013	Key decision This item had been deferred from April. Agreed by Cabinet on 7 October 2013 Not called in
Approval of the revised Homelessness Strategy	Community and Customer Services	Cabinet	October 2013	Key decision Previously proposed to be taken in June and then September 2013 Agreed by Cabinet on 7 October 2013 Not called in
Investors in People	Human Resources	Cabinet	October 2013	Non-key decision Noted by Cabinet on 7 October 2013 Not called in
To agree a charge can be made to premises for the collection, storage and return of abandoned shopping trolleys	Corporate Strategy and Client Services	Cabinet	October 2013	Key decision Approved by Cabinet on 7 October 2013 Not called in
Adoption of the Watford Green Spaces Strategy	Corporate Strategy and Client Services	Cabinet	November 2013	Key decision Approved by Cabinet on 11 November 2013 Not called in

Decision	Department	Decision maker	Date Key Decision to be taken (as shown on the Notice of Executive Decisions)	Status
Agreed amendments to the Allotment FAQs	Corporate Strategy and Client Services	Cabinet	November 2013	Key decision Approved by Cabinet on 11 November 2013 Not called in
New Watford Market Update	Regeneration and Development	Cabinet	November 2013	Key decision Approved by Cabinet on 11 November 2013 One recommendation to Council on 20 November 2013 Not called in
Appointment of Greenhill's Asset Manager and for approval to enter an agreement with the Local Enterprise Partnership	Regeneration and Development	Cabinet	November 2013	Key decision Approved by Cabinet on 11 November 2013 Not called in
Appointment of a Town Centre Manager, approval for the allocation of funds to the Town Centre Partnership and the establishment of the One Stop Business Advice Centre	Regeneration and Development	Cabinet	November 2013	Key decision Approved by Cabinet on 11 November 2013 Not called in

Decision	Department	Decision maker	Date Key Decision to be taken (as shown on the Notice of Executive Decisions)	Status
Period 6 Finance Digest	Finance	Cabinet	November 2013	Non-key decision Approved by Cabinet on 11 November 2013 Not called in
Irrecoverable write-offs	Revenues and Benefits	Cabinet	November 2013	Non-key decision Approved by Cabinet on 11 November 2013 Not called in
To award a contract for the Town Centre CCTV control room relocation	Regeneration and Development	Head of Regeneration and Development	November 2013	Updated Key decision Approved by Head of Regeneration and Development on 25 November 2013 Not called in
To approve the appointment of a sole supplier for the provision of Statutory Compliance Tests and Inspections to Council operated properties.	Democracy and Governance	Cabinet	December 2013	Updated Key decision Approved by Cabinet on 2 December 2013 Not called in
Consideration of WBC signing up to the LGA's Climate Local Initiative	Community and Customer Services	Cabinet	December 2013	Updated Key decision Approved by Cabinet on 2 December 2013 Not called in

Decision	Department	Decision maker	Date Key Decision to be taken (as shown on the Notice of Executive Decisions)	Status
Controlled Parking Zones – high level review	Regeneration and Development	Cabinet	December 2013	Updated Key decision Approved by Cabinet on 2 December 2013 Not called in
Watford Community Housing Trust – Task Group report	Democracy and Governance	Cabinet	December 2013	Updated Non-key decision Approved by Cabinet on 2 December 2013 Not called in

Decision	Department	Decision maker	Date Key Decision to be taken (as shown on the Notice of Executive Decisions)	Status
Herts Waste Partnership Tendering Process (Part B)	Corporate Strategy and Client Services	Cabinet	December 2013	<p>Updated</p> <p>Key decision</p> <p>This decision did not meet the 28 day notice required.</p> <p>This decision is covered by Paragraph 3, Schedule 12A, which refers to information relating to the financial or business affairs of any particular person (including the Authority holding that information). It contains commercially sensitive information.</p> <p>The Chair of Overview and Scrutiny Committee agreed that the matter could be dealt with in accordance with Access to Information Procedure Rule 16 of the Constitution, "Special Urgency".</p> <p>Approved by Cabinet on 2 December 2013</p> <p>Call-in not applicable</p>
Update on the progress of Cassiobury Park Heritage Lottery Fund Project and to sign off and approve current designs	Corporate Strategy and Client Services	Cabinet	January 2014	<p>Updated</p> <p>Key decision</p> <p>Previously proposed to be taken in November 2013.</p> <p>To be considered by Cabinet at its meeting on 20 January 2014</p>

Decision	Department	Decision maker	Date Key Decision to be taken (as shown on the Notice of Executive Decisions)	Status
Draft Revenue and Capital Estimates 2014/2017; agree the Council Tax Base; agree the Collection Fund surplus/deficit; approve detailed revenue estimates incl. growth, savings and fees and charges; approve Capital Programme	Finance	Cabinet	January 2014	New Key Decision To be considered by Cabinet at its meeting on 20 January 2014 and then at Council on 29 January 2014.
Procurement Rules Exemption – Homeless Review Contract	Community and Customer Services	Cabinet	January 2014	New Non key decision To be considered by Cabinet at its meeting on 20 January 2014.
Watford's Monitoring Report 2013	Regeneration and Development	Cabinet	January 2014	new Non key decision To be considered by Cabinet at its meeting on 20 January 2014.
Charter Place Development – acquisition of land	Regeneration and Development	Cabinet	February 2014	New Key decision

Decision	Department	Decision maker	Date Key Decision to be taken (as shown on the Notice of Executive Decisions)	Status
Review and Update Corporate Plan	Corporate Strategy and Client Services	Cabinet	February 2014	New Key decision
To note the progress on the Allotments Investment Programme and Farm Terrace Update	Corporate Strategy and Client Services	Cabinet	February 2014	Amended Key decision Previously proposed to be taken in November 2013 and then January 2014
Approval of the revised Housing Nominations Policy	Community and Customer Services	Cabinet	November 2013	Deleted Key decision Previously proposed to be taken in June, then September and then November 2013 This matter has been delayed for the foreseeable future.
Approval of the Private Sector Housing Renewal Policy	Community and Customer Services	Cabinet		Deleted Key decision Previously due to be taken by February, then June 2013 This matter has been delayed for the foreseeable future.